

DIVISION OF PUBLIC HEALTH
Children's Services Licensing

MANDATORY PRE-SERVICE ORIENTATION TRAINING

Schedule for January 2012 thru December 2012

- * **Pre-Service Orientation Training is required PRIOR to the issuance of a Provisional license.**
- * **PRE-REGISTRATION is required at some locations – To register or cancel registration call the CONTACT person 48 hours in advance.**
- * **Be prompt to avoid rescheduling - * Do not bring children to the class**
- * **You will receive a certificate for completion of this class.**
- * **A copy of the certificate must be submitted with your initial license application paperwork.**

LOCATION

DATE/TIME

CONTACT

*** AINSWORTH**

Health & Human Services
 644 East 4th St

Pre-registration required

1st Friday of each month
 10:00 A.M. to 11:00 A.M.

Nancy Carley

402-387-2523 ext 11

*** ALBION**

Boone County Courthouse
 222 South 4th St

Pre-registration required

1st Wednesday of each month subject to
 availability of meeting room
 1 – 2 PM, Subject to change

Tasha Jedlicka

800-330-0755, ext 210
 402-564-1113, EXT 210

*** ALLIANCE**

Health & Human Services
 411 Blackhills

Pre-registration required

2nd Thursday of each month
 10:00 A.M. to 11:00 A.M.

Kathy Hickox

308-436-6567
 800-477-6393

*** BEATRICE**

Beatrice State Developmental Center
 3000 Lincoln Boulevard
 201 Administration Building – Rm #274

Pre-registration required

2nd Tuesday every other month
 1 PM to 2 PM
 January 10 May 8 September 11
 March 13 July 10 November 13

Angie Lewis

402-245-4439

*** BROKEN BOW**

Health & Human Services
 2415 South E St

Pre-registration required

Please Call For Schedule

Shonna Werth

308-324-7989

*** CHADRON**

Health & Human Services
 1201 West 8th St

Pre-registration required

3rd Thursday of each Month
 10:00 A.M. to 11:00 (MST)

Kathy Hickox

308-436-6567
 800-477-6393

*** COLUMBUS**

Health & Human Services
 2365 39th Avenue

Pre-registration required

2nd Wednesday of each month
 1:30 PM to 2:30 PM

Tasha Jedlicka

800-330-0755, ext 210
 402-564-1113, EXT 210

*** DAKOTA CITY**

Health & Human Services
 Siouxland Family Center Bldg, 3rd Floor
 (South of the Tyson Plant on Hwy 35)

Pre-registration required

Please Call For Schedule

Jeann Granstra

402-370-3126

*** FALLS CITY**

Health & Human Services
 Courthouse – basement level
 1700 Stone St

Pre-registration required

2nd Tuesday every other month
 1:00 P.M. to 2:00 P.M.
 February 14 June 12 October 9
 April 10 August 14 December 11

Angie Lewis

402-245-4439

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LOCATION

DATE/TIME

CONTACT

*** FREMONT**

Health & Human Services
 124 East 5th St

Pre-registration required

1:30 P.M. to 2:30 P.M.

January 4	May 2	September 5
February 1	June 6	October 3
March 7	July 11	November 7
April 4	August 1	December 5

Diana Richardson

402-727-3231
 800-467-9922

*** GENEVA**

Fillmore Co. Extension Office
 972 G Street

Pre- registration required

Please Call For Schedule

Pam Wicht

308-385-6152
 800-892-7922

*** GERING**

Health & Human Services
 1600 10th St

Pre-registration required

1st Thursday of each month
 9:00 A.M. to 10:00 A.M.

Kathy Hickox

308-436-6567
 800-477-6393

*** GRAND ISLAND**

Health & Human Services
 208 N. Pine

Pre-registration required

3rd Wednesday of each month
 10:00 A.M. to 11:00 A.M.

Sue Jensen or Pam Wicht

308-385-6163 or 6152
 800-892-7922

*** HASTINGS**

Health & Human Services
 300 N. St Joseph, Floor 2R

Pre-registration required

2nd Wednesday of each month
 10:00 A.M. to 11:00 A.M.

Pam Wicht

308-385-6152
 800-892-7922

*** HOLDREGE**

Health & Human Services
 Phelps Co Courthouse
 715 5th Avenue

Pre-registration required

Please Call For Schedule

Shonna Werth

308-324-7989

*** IMPERIAL**

Health & Human Services
 130 West 4th Street

Pre-registration required

Please Call For Schedule

Vona Koch

308-535-8256
 877-629-1007

*** KEARNEY**

Health & Human Services
 4011 7th Ave, Suite A

Pre-registration required

1st Wednesday of each month
 10:00 A.M. to 11:00 A.M.

Lori Altmaier

308-865-5625

*** LEXINGTON**

Health & Human Services
 101 West 8th St, Suite A

Pre-registration required

Please Call For Schedule

Shonna Werth

308-324-7989

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LINCOLN: Gold's Building – 1050 'N' Street – 5th Floor – Conference Room 531

Use 11th Street entrance, in main lobby take elevator to 5th floor - Rm 531 is to the right as you exit the elevator

NO Pre-registration necessary in Lincoln - Do not bring children to the class

January 11 – 1:00 P.M. January 26 – 10:00 A.M. February 8 – 1:00 P.M. February 23 – 10:00 A.M. March 14 – 1:00 P.M. March 29 – 10:00 A.M.	April 11 – 1:00 P.M. April 26 – 10:00 A.M. May 9 – 1:00 P.M. May 24 – 10:00 A.M. June 13 – 1:00 P.M. June 28 – 10:00 A.M.	July 11 – 1:00 P.M. July 26 – 10:00 A.M. August 8 – 1:00 P.M. August 23 – 10:00 A.M. September 12 – 100 P.M. September 27 – 10:00 A.M.	October 10 – 1:00 P.M. October 25 – 2:00 P.M. November 15 – 2:00 P.M. December 12 – 1:00 P.M.
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LOCATION

DATE/TIME

CONTACT

*** MCCOOK**

Wells Fargo Bank – 2nd floor
 108 West D Street

Please call for schedule

Vona Koch

308-535-8256
 877-629-1007

*** NORFOLK**

Division of Public Health
 209 North 5th St

Pre-registration required

2nd Wednesday of each month
 1:30 P.M. to 2:30 P.M.

Jeann Granstra

402-370-3126

January 11	May 9	September 12
February 8	June 13	October 10
March 14	July 11	November 14
April 11	August 8	December 12

*** NORTH PLATTE**

Health & Human Services
 Craft State Office Bldg – 200 S Silber

Pre-registration required

2nd Wednesday of each month
 10:00 A.M. to 11:00 A.M.

Vona Koch

308-535-8256
 877-629-1007

*** OGALLALA**

Health & Human Services
 201 East 5th Street

Please call for schedule

Vona Koch

308-535-8256
 877-629-1007

*** OMAHA**

Health & Human Services
 1801 North 73rd St

See OMAHA schedule on Page 5

Operator – 402-595-3343

*** O'NEILL**

Health & Human Services
 Courthouse Annex

Pre-registration required

3rd Wednesday of each month
 1:00 P.M. to 2:00 P.M.

Nancy Carley

402-387-2523 ext 11

*** SIDNEY**

Health & Human Services
 1820 Illinois

Pre-registration required

4th Thursday of each month
 10:00 A.M. to 11:00 A.M. (MST)

Kathy Hickox

308-436-6567
 800-477-6393

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FOR THE FOLLOWING COUNTIES:

Contact the Staff person listed below about the Pre-Service Orientation Schedule for your area.

<u>COUNTY</u>	<u>STAFF</u>	<u>CONTACT PHONE</u>
Boyd	Nancy Carley	402-387-2523 ext 11
Butler	Tasha Jedlicka	800-330-0755 or 402-564-1113, ext 210
Cedar	Jeann Granstra	402-370-3126
Cherry	Nancy Carley	402-387-2523 ext 11
Colfax	Tasha Jedlicka	800-330-0755 or 402-564-1113, ext 210
Dakota	Jeann Granstra	402-370-3126
Dixon	Jeann Granstra	402-370-3126
Fillmore	Pam Wicht	308-385-6152 or 800-892-7922
Frontier	Shonna Werth	308-324-7989
Furnas	Shonna Werth	308-324-7989
Garfield	Nancy Carley	402-387-2523 ext 11
Gosper	Shonna Werth	308-324-7989
Harlan	Shonna Werth	308-324-7989
Keya Paha	Nancy Carley	402-387-2523 ext 11
Merrick	Tasha Jedlicka	800-330-0755 or 402-564-1113, ext 210
Nance	Tasha Jedlicka	800-330-0755 or 402-564-1113, ext 210
Nuckolls	Pam Wicht	308-385-6152 or 800-892-7922
Polk	Tasha Jedlicka	800-330-0755 or 402-564-1113, ext 210
Rock	Nancy Carley	402-387-2523 ext 11
Seward	Sue Jensen	308-385-6163 or 800-892-7922
Sheridan	Attend in Chadron - (see list by City for contact)	
Stanton	Tasha Jedlicka	800-330-0755 or 402-564-1113, ext 210
Valley	Nancy Carley	402-387-2523 ext 11
Wayne	Jeann Granstra	402-370-3126
Wheeler	Nancy Carley	402-387-2523 ext 11
York	Sue Jensen	308-385-6163 or 800-892-7922

MANDATORY PRE-SERVICE ORIENTATION TRAINING SCHEDULE
Orientation Training for January 2012 thru December 2012

Omaha - 2012 Orientation Training
For Family Child Care Home I and Home II Programs

- You must attend this one hour training before you will be issued a provisional license. Questions & answers will be accommodated at the end, which you may wish to allow extra time for.
- You must pre-register before attending the training. **Call 595-3343 to pre-register.**
- Three trainings are provided each month.
- **Classes will begin PROMPTLY at the scheduled time.**
- Be at least 5 minutes early. If you are not on time, the training will have already begun and you will be required to reschedule.
- An orientation certificate will be issued at the end of each class. You will need to send a copy of this certificate with your initial licensing paperwork.
- We ask that you please not bring children as the classroom has limited space.
- Orientation is held at:

Department of Health and Human Services, Division of Public Health
1801 North 73rd Street (73rd & Blondo) Omaha, NE 68114

Class Schedule for 2012

January	May	September
3rd Tuesday 10:00 A.M.	1st Tuesday 10:00 A.M.	4th Tuesday 10:00 A.M.
11th Wednesday 1:00 P.M.	9th Wednesday 1:00 P.M.	12th Wednesday 1:00 P.M.
19th Thursday 10:00 A.M.	17th Thursday 10:00 A.M.	20th Thursday 10:00 A.M.
February	June	October
7th Tuesday 10:00 A.M.	5th Tuesday 10:00 A.M.	2nd Tuesday 10:00 A.M.
15th Wednesday 1:00 P.M.	13th Wednesday 1:00 P.M.	10th Wednesday 1:00 P.M.
23rd Thursday 10:00 A.M.	21st Thursday 10:00 A.M.	18th Thursday 10:00 A.M.
March	July	November
6th Tuesday 10:00 A.M.	3rd Tuesday 10:00 A.M.	6th Tuesday 10:00 A.M.
14th Wednesday 1:00 P.M.	11th Wednesday 1:00 P.M.	14th Wednesday 1:00 P.M.
22nd Thursday 10:00 A.M.	19th Thursday 10:00 A.M.	15th Thursday 10:00 A.M.
April	August	December
3rd Tuesday 10:00 A.M.	7th Tuesday 10:00 A.M.	4th Tuesday 10:00 A.M.
11th Wednesday 1:00 P.M.	15th Wednesday 1:00 P.M.	12th Wednesday 1:00 P.M.
19th Thursday 10:00 A.M.	23rd Thursday 10:00 A.M.	20 th Thursday 10:00 A.M.

If you have taken this Orientation class in the past, please contact us at 595-3343. Applicants who have previously completed this requirement may not be required to repeat it.